

Brockville Country Club

Memorials Policy

From time to time requests are received from individuals, families, or organizations for permission to place a memorial for deceased former members on the golf course. Brockville Country Club (BCC) is committed to protecting the beauty and playability of the golf course while providing opportunities for appropriately memorials that honour these deceased members. This policy will serve as a guide for approval of any memorials that be placed on the golf course property.

Purpose

The Memorials policy shall provide a consistent and timely process for BCC to approve and install requested memorials to deceased members. Memorials that are placed on the golf course property without the express permission will be removed.

Responsibility

The General Manager of BCC shall be responsible for

1. Considering public requests, researching, identifying, and making recommendations to the golf committee for approval
2. Once approved, the General Manager will work with BCC maintenance staff and donors to design, acquire, and install approved memorials.

Governing Rules and Regulations

1. Donors of memorials are asked to consider the needs of the golf course in their request for a location or suitable memorial donation. Trees and benches have been used in the past as approved memorials to be installed on the golf course, used to beautify, and enhance the course for all members. While donors may prefer a given location on the golf course for their memorial or a specific type of tree, the needs of the course and the course layout must be considered. This location is to be considered so not to adversely affect playability or increase maintenance costs, while attempting to respect the wishes of the donors.

2. Donations of trees and benches will be the only approved memorials to be added to the golf course.
3. Tree types must be approved by the Golf Committee and Superintendent.
4. Must fit within the long-range plan for the golf course.
5. Maintenance of the memorials could cause additional costs to the course. It is BCC policy to maintain (prune, water etc.) donated trees, but the BCC will not replace any memorial trees that die. Further, should the donation be a bench, limited maintenance will be performed. Replacement of a worn-out bench will not be the clubs' expense. Donors are encouraged to donate benches built of composite materials that weather well. Also benches donated must meet the clubs design to ensure consistency throughout the golf course.
6. Unless otherwise agreed, the donors of the proposed memorial are required to pay for design, manufacturing, and installation of the memorial donation.

Approval Process

Applications for permission to donate a memorial shall be submitted in accordance with the following procedure:

1. Applicants must submit a letter to the General Manager of BCC that outlines in sufficient detail the memorial proposal and should include the item considered for donation (tree or bench) and proposed location. The letter must include the identity of the deceased member being honoured as well as the desired memorial message.
2. Upon receipt of the application letter, the General Manager will present the proposal to the golf committee. Should there be a request for faster approval by the donors, the General Manager may present the proposal to the Executive Committee.
3. Should the memorial be approved, the General Manager shall move forward with the recommendation of the final design and location of installation of the memorial. Appropriate time frames for the purchase and installation will be determined if not outlined in the letter of application.
4. Should the memorial proposal not be approved, the Executive Committee may make a recommendation to the applicant an acceptable memorial.